

HOB MOOR PRIMARY SAFEGUARDING AND ATTENDANCE NEWSLETTER January 2023

If you would like to make an appointment with our Safeguarding, Wellbeing and Behaviour Lead, for guidance, advice, support or to discuss any concerns you may have, please email admin.hmp@ebor.academy or call 01904 806655

Dear Parents and Carers,



Welcome back to our first **Safeguarding and Attendance** Newsletter of 2023. As you will have read on last week's newsletter there has been a change in the safeguarding team. Nicky Ellis is now in a full time role with Hob Moor Oaks after 12 years years of working across the federation in both Primary and Oaks. I have successfully been appointed in the role of Designated Safeguarding Lead for Hob Moor Primary.

I will continue to send termly newsletters on topical themes and events that are being held in school relating to Wellbeing. This newsletter is focused on promoting good attendance and the daily steps the school will take if your child is not in school without any communication from yourself.

We continue to prioritise our Anti-Bullying work in school and have included the approach we implemented last term to deal with any bullying concerns.

Best Wishes
Charlotte Brady

WHO TO CONTACT IF YOU HAVE A CONCERN ABOUT A CHILD

If you are worried about a child's safety please do not hesitate to contact any of the Designated Safeguarding Team.

Charlotte Brady (DSL) Charlotte can be contacted via the school office by telephone on 01904 806655, or email the school requesting a call back.

You can contact MASH to speak with a social worker on 01904 551900.

If your concern is urgent and out of school hours, please contact:

MASH out of hours: 01609 780780

We hope you enjoyed reading the last newsletter and seeing all the children's work they completed to celebrate Anti Bullying week. (November 2022)

We continue to implement our REACH Values of Respect, Empathy, Attitude, Care and Honestly in all aspects of day to day school life and as stated in our recent OFSTED Report; ***"This is a school that provides opportunities for pupils to grow in a caring environment. Pupils develop a strong sense of pride and respect. Staff and pupils dedicate time to each other. They listen and explore their feelings, and as a result, know each other well. Pupils' behaviour is good. Pupils are clear that bullying does not occur frequently, and they would report it if it did. They trust adults to deal with worries or concerns"*** We couldn't be any prouder that an inspector was able to see just exactly what our children and our staff feel everyday.

Below is a reminder of our Positive Approaches to Anti-Bullying, which was included in our September Newsletter:

Positive Approaches to Anti-Bullying

Like all school's we are aware that at times all parents may have concerns about their child's relationships with their peers. Whilst we will always take a strong and zero tolerance approach to any kind of perceived bullying behaviour we know this is something that may cause high levels of anxiety, questions and understandably concerns for you as parents. As ever we want to reiterate our open door policy to all our children and families if they have any kind of concerns of this nature. It is vital that in the first instance you raise those concerns with your child's class teacher. All our staff have a high level of skill, knowledge and understanding in responding and restoring relationships within their class settings. So please be reassured that they will take your concerns seriously and work with you and your child to ensure we resolve any potential issues.

Step one- Initial concerns in the first instance must always be addressed at class level by your child's teacher.

You will appreciate that doing this thoroughly takes time, therefore we request if you do have a concern of this nature you contact our school office to make an appointment with your child's teacher and phase leader. Our office team will endeavour to respond to your request within 24 hours so that you can arrange a face to face meeting with the teacher.

Step Two- Concerns that you feel have not been resolved or addressed

Please notify your class teacher that you feel the matter has not been satisfactorily resolved or you are concerned the situation is escalating for your child. In these circumstances we will then ensure you have an appointment with one of our Wellbeing and behaviour team members. Again this will be responded to within 24 hours of your request and you will be invited into school to attend a meeting to discuss in more detail.

Step three- Concerns you feel are building over a longer period of time you are still unhappy with the response given by the school.

The Wellbeing team will at this stage inform the school's headteacher and you will be invited in for a face to face meeting with a member of the school's leadership team and the Headteacher.

Step four- Significant Dissatisfaction

Whilst we will always endeavour to resolve your concerns and work in partnership with you to ensure your child feels safe and secure in our care there will always be exceptions to this where you feel you need to escalate your concerns, or you feel unhappy with the course of action taken. Provided you have followed the stages listed above the school's complaints policy is always published on our website and it is your right to formally make a representation in writing. The Academy Trust will work with you on this complaint.

Whole School Approach to ensuring children's positive experiences

Please look out for a number of exciting initiatives this coming year continuing to build on our warm, friendly and inclusive school community.

- National Anti Bullying Week- November 14th-18th 'Reach Out'
- Hob Moor Ambassadors Promoting positive friendships and peer mediation
- This terms Sex and relationship curriculum theme this term is all about building successful and healthy relationships with our friends and family members
- Weekly Celebration assemblies
- Continuing on the work we did last academic year all children will be given the opportunity to enjoy creative, interactive and sensory playtime experiences.

We will never dismiss or minimise what your child is thinking or feeling but we will work on an evidence based approach and follow our policy stringently when it comes to these concerns.

A big thank you to our parents and carers for your ongoing support with school attendance this year. Our aim is for every child to be in school every day, on time. Our school attendance is currently **92.26%** Which is far below where we need and want to be. We will continue to work together in partnership to reach our goal of **+95%** (national Average is 97%) Even having a short amount of time off can be disruptive; your child might fall behind in their work and they miss out on social connections with their peers.

Punctuality is important:

Arriving on time for school is important as late arrivals are disruptive for the class and your child's learning time. Classroom doors open at 08.40 and close at 09.00. Late arrivals must come in through the office between 09.00 and 09:30. Arrival after 09:30 is recorded as unauthorised - this impacts your child's attendance figure for the whole morning therefore it is essential that your child is at school on time and ready to learn.

Medical Appointments: We request that, where possible, routine medical and dentist appointments are arranged outside school hours. We do understand that some appointments, such as hospital consultations, are not always possible to arrange outside of school hours. However if your appointment time allows your child to come to school for registration and then leave, this will have a positive impact on their attendance figure. Likewise if they are able to be back in school for afternoon registration by 13:00 this will have a positive effect.

Absence through illness

We understand that children can become ill and that it is not always easy to decide whether to send them into school or keep them at home. Please see our traffic light reference guide below to support with making this decision. If your child is too ill to attend school, please contact the school office before 09:00 with full details of your child's illness/symptoms. If we do not have communication from you, this will result in your being classed as unauthorised absence that day.

Green - Come to school

Coughs, colds, tiredness, sore throats.
We will always phone you if their symptoms worsen

Amber - Seek advice/come to school

Headaches, stomach aches.
Children can sometimes feel unwell for a variety of reasons; call for advice, or make their teacher aware when you bring them.

Red - Stay at home

Sickness & Diarrhea
48hrs must have elapsed from children's last episode before returning to school

Holidays and Absence during term time
Please be aware that absence will not be authorised during term time, except in exceptional circumstances. Please see the [Information for Parents / Carers about Attendance and Punctuality at school](#) poster.

To avoid any unauthorised absence. The school will call all emergency contacts either by phone or by text message and then proceed with a welfare visit. Should the school not have any contact with the child/parent on the welfare visit, we have a duty to report the child missing in education that day to Children's Social Care and or the Police.